

**The Parish of Swanley St.Paul  
& Hextable St.Peter**

**Registered Charity Number 1130513**

**Annual Report  
and  
Financial Statements  
of the  
Parochial Church Council  
for the year ended 31 December 2021**

**Bank:**

Barclays Bank Plc  
30 Swanley Centre  
Swanley  
Kent  
BR8 7TJ

**Independent Examiners:**

Sargeant Partnership LLP  
Chartered Accountants  
5 White Oak Square  
London Road  
Swanley  
Kent BR8 7AG

The Parish of Swanley St. Paul

Balance Sheet at 31 December 2021

	Note	2021 £	2020 £
<b>Fixed Assets</b>			
Tangible Fixed Assets		-	-
<b>Current Assets</b>		£	£
Debtors	5	14,234	15,324
Funds with Diocese	7	1,298	1,296
Cash in Hand and at Bank		<u>218,148</u>	<u>164,604</u>
		233,681	181,224
<b>Liabilities</b>	6	<u>1,521</u>	<u>5,227</u>
<b>Net Current Assets</b>		232,159	175,997
<b>Net Assets</b>		<u><b>232,159</b></u>	<u><b>175,997</b></u>
<b>Funds</b>	8		
General		116,328	84,983
Designated		12,556	38,902
Restricted		103,275	52,112
		<u><b>232,159</b></u>	<u><b>175,997</b></u>

Signed on behalf of the Parochial Church Council

Reverend Johnny Douglas (PCC Chair)

Chris Redmond (Treasurer)

The notes numbered 5 to 9 form part of these accounts

The Parish of Swanley St. Paul

Statement of Financial Activities

For the year ended 31 December 2021

		Unrestricted Funds General £	Designated £	Restricted Funds £	TOTAL 2021 £	FUNDS 2020 £
<b>INCOME AND ENDOWMENTS</b>						
Donations and Legacies	2(a)	159,974		383,524	<b>543,498</b>	186,056
Other Trading Activities	2(b)	16,969			<b>16,969</b>	2,729
Income from Investments	2(c)	53	4	31	<b>89</b>	402
Income from Charitable Activities	2(d)	16,144		-	<b>16,144</b>	9,276
Other Income	2(e)	-	-	-	-	3,000
<b>TOTAL INCOMING RESOURCES</b>		<u>193,140</u>	<u>4</u>	<u>383,555</u>	<b><u>576,700</u></b>	<u>201,462</u>
<b>EXPENDITURE</b>						
Voluntary Income Costs	3(a)				-	-
Investment Costs	3(c)				-	-
Charitable Activities	3(d)	120,544	37,600	362,393	<b>520,537</b>	196,400
<b>TOTAL RESOURCES EXPENDED</b>		<u>120,544</u>	<u>37,600</u>	<u>362,393</u>	<b><u>520,537</u></b>	<u>196,400</u>
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS		<u>72,595</u>	<u>(37,595)</u>	<u>21,163</u>	<b><u>56,163</u></b>	<u>5,063</u>
TRANSFERS BETWEEN FUNDS		(41,250)	11,250	30,000	-	-
NET INCOME/(OUTGOING) RESOURCES		<u>31,345</u>	<u>(26,345)</u>	<u>51,163</u>	<b><u>56,163</u></b>	<u>5,063</u>
NET MOVEMENT IN FUNDS		<u>31,345</u>	<u>(26,345)</u>	<u>51,163</u>	<b><u>56,163</u></b>	<u>5,063</u>
BALANCES BROUGHT FORWARD AT 1 January 2021 (2020)		<u>84,983</u>	<u>38,902</u>	<u>52,112</u>	<b><u>175,997</u></b>	<u>170,934</u>
BALANCES CARRIED FORWARD AT 31 December 2021 (2020)		<b><u>116,328</u></b>	<b><u>12,556</u></b>	<b><u>103,275</u></b>	<b><u>232,159</u></b>	<b><u>175,997</u></b>

**The Parish of Swanley St. Paul**  
**Notes to the Financial Statements for the year ended 31 December 2021**

<b><u>2. INCOME AND ENDOWMENTS</u></b>	<b>Unrestricted General</b>	<b>Funds Designated</b>	<b>Restricted Fund</b>	<b>Total</b>	<b>Funds</b>
				<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>2(a) Donations and Legacies</b>					
Gift Aid Donations	78,468		51,311	129,779	80,856
Income Tax Recoverable	19,619		12,828	32,447	20,214
GASDS	570			570	178
Collections at Services	2,377			2,377	2,730
Donations	58,940		164,885	223,825	82,078
Grants			154,500	154,500	-
Legacy - St Pauls Guild				-	-
	<u>159,974</u>	-	<u>383,524</u>	<u>543,498</u>	<u>186,056</u>
<b>2(b) Other Trading Activities</b>					
Church Lettings	16,969			16,969	2,729
	<u>16,969</u>	-	-	<u>16,969</u>	<u>2,729</u>
<b>2(c) Investment Income</b>					
Interest	53	4	31	89	402
	<u>53</u>	<u>4</u>	<u>31</u>	<u>89</u>	<u>402</u>
<b>2(d) Income from Charitable Activities</b>					
Bookstall & Fair Trade	117			117	60
Church Groups	4,000			4,000	1,021
Fees-Church	11,622			11,622	6,166
Fees-DBF	405			405	2,029
	<u>16,144</u>	-	-	<u>16,144</u>	<u>9,276</u>
<b>2(e) Other Income</b>					
Development Fund		-		-	3,000
	-	-	-	-	<u>3,000</u>
<b>Total Incoming Resources</b>	<u><b>193,140</b></u>	<u><b>4</b></u>	<u><b>383,555</b></u>	<u><b>576,700</b></u>	<u><b>201,462</b></u>

**The Parish of Swanley St.Paul**  
**Notes to the Financial Statements for the year ended 31 December 2021**

**3. EXPENDITURE**

	Unrestricted Funds		Restricted	Total	Funds
	General	Designated	Funds	2021	2020
	£	£	£	£	£
<b>3(a) Voluntary Income Costs</b>					
Building Envelopes				-	-
	-	-	-	-	-
<b>3(c) Investment Costs</b>					
Church House Costs				-	-
	-	-	-	-	-
<b>3(d) Charitable Activities</b>					
<b><i>Missionary and Charitable Giving:</i></b>					
Overseas Missions		7,100		7,100	-
Project Hope - Romania				-	-
Home Missions	-	16,500		16,500	-
Relief of the Poor in the Parish			2,661	2,661	3,974
	-	23,600	2,661	26,261	3,974
<b><i>Ministry:</i></b>					
Clergy Stipend	37,250			37,250	26,212
Clergy Expenses & Other Staff	6,407		-	6,407	12,707
	43,657	-	-	43,657	38,919
<b><i>Parish Share:</i></b>					
Diocesan Quota	7,750			7,750	13,539
	7,750	-	-	7,750	13,539
<b><i>Church Running Expenses:</i></b>					
Electricity & Gas	4,121			4,121	6,550
Other Utilities & Waste	2,829			2,829	3,709
Cleaning	2,603			2,603	1,701
Repairs & Improvements	14,734		-	14,734	4,065
Audio & Music	1,216			1,216	2,321
Evangelism	-			-	46
Ecumenical Expenses	-			-	-
Training & Conferences	-			-	-
Services	7,572		-	7,572	5,855
Churchyards	2,158			2,158	2,880
Young Peoples Work	-		-	-	-
Insurance	4,058			4,058	4,247
Hospitality & Sundry	1,879			1,879	9,196
	41,171	-	-	41,171	40,568
<b><i>New Building/Capital Work:</i></b>					
Development Fund		14,000		14,000	12,000
St Peter's Building Project			359,732	359,732	71,776
	-	14,000	359,732	373,731	83,776
<b><i>Management &amp; Admin:</i></b>					
Bookstall & Fair Trade	444			444	606
Church Groups	-			-	364
Staff Salary: Secretarial	9,100			9,100	6,447
Printing, Stationery, Telephone	18,423			18,423	8,207
	27,966	-	-	27,966	15,625
<b>Totals of Charitable Activities</b>	120,544	37,600	362,393	520,537	196,400
<b>TOTAL RESOURCES EXPENDED</b>	<b>120,544</b>	<b>37,600</b>	<b>362,393</b>	<b>520,537</b>	<b>196,400</b>

**The Parish of Swanley St. Paul**

**Notes to the Financial Statements for the year ended 31 December 2021**

<b>4. Staff Costs (Vicar not included)</b>	<b>2021</b>	<b>2020</b>
	£	£
Salaries	18,843	26,924
Pension	363	-
Furlough scheme	(1,172)	(7,107)
	<u>18,034</u>	<u>19,817</u>

During the year the PCC employed a secretary, a cleaner and a Worship & Media Leader.

**5. Related parties**

During the year Sue Haward, a trustee, received gross remuneration of £6,447 for secretarial services and Revd Johnny Douglas received £8,521 in expenses.

<b>6. Current Assets</b>	<b>2021</b>	<b>2020</b>
	£	£
<b>Debtors+Prepayments+Stock</b>		
Gift Aid Due - General fund	5,031	10,050
Debtors:Sundry	2,951	1,024
Prepayments	4,287	4,250
	<u>12,269</u>	<u>15,324</u>

<b>7(a) Liabilities - Amounts falling due within 1 year</b>	<b>2021</b>	<b>2020</b>
	£	£
Creditors for goods and services	821	870
Wedding deposits & Funeral creditors	700	550
	<u>1,521</u>	<u>1,420</u>

<b>7(b) Liabilities - Long-term Liability</b>	<b>2021</b>	<b>2020</b>
	£	£
Diocesan loan	-	3,807
	<u>-</u>	<u>3,807</u>
<b>Total Liabilities</b>	<u>1,521</u>	<u>5,227</u>

**The Parish of Swanley St.Paul**

**Notes to the Financial Statements for the year ended 31 December 2021**

**8. Church Repair Funds - held by Rochester Diocese**

	<b>St.Paul's Fund</b>	<b>St.Peter's Fund</b>	<b>Total Funds</b>
B/Fwd. At 01/01/2021	1,280.16	15.64	1,295.80
2021 Deposits	2.33	0.03	2.36
2021 Withdrawals	0.00	0.00	0.00
2021 Interest	0.00	0.00	0.00
<b>C/Fwd. At 31/12/2021</b>	<b>1,282.49</b>	<b>15.67</b>	<b>1,298.16</b>

**9. Fund Details**

(a) General Fund - Comprises the PCC Management Fund  
Church Groups Combined  
St Peter's Bookstall Fund  
Fair Trade Stall Fund

(b) Designated Fund - Comprises Church Repair Funds, General Mission Funds &  
Development Fund for developing property and facilities

(c) Restricted Fund - Comprises an element of Direct Giving to Mission Funds,  
the Care Fund for those in need in the Church,  
the St Peter's Building Fund for major improvements to the building  
Youth Work Fund for KCC grants and donations

**Analysis of Net Assets by Fund**  
at 31 December 2021

	<b>Unrestricted Funds</b>		<b>Restricted</b>	<b>Total</b>
	<b>General</b>	<b>Designated</b>	<b>Funds</b>	
Current Assets	117,850	12,556	103,275	233,681
	117,850	12,556	103,275	233,681
Current Liabilities	1,521	-	-	1,521
	116,328	12,556	103,275	232,159
			-	0

The Parish of Swanley St Paul

Notes to the Financial Statements for the year ended 31 December 2021

Fund Movements

Funds	Balance at 01-Jan-21	Incoming Resources	Resources Expended	Transfers In	Transfers Out	Gains & Losses	Balance at 31-Dec-21
<b>General</b>							
PCC Funds	82,118	189,023	(120,101)	1,115	(41,250)	28,787	<b>110,906</b>
Church Groups	1,414	4,000	-		(1,115)	2,885	<b>4,299</b>
Fair Trade Stall	1,450	117	(444)			(327)	<b>1,123</b>
<b>Total General</b>	<b>84,983</b>	<b>193,140</b>	<b>(120,544)</b>	<b>1,115</b>	<b>(42,365)</b>	<b>31,345</b>	<b>116,328</b>
<b>Designated</b>							
Development Fund	14,000	2	(14,000)			(13,997)	<b>2</b>
Bookstall	919	-				-	<b>919</b>
Mission	23,983	2	(23,600)	11,250	-	(12,348)	<b>11,635</b>
<b>Total Designated</b>	<b>38,902</b>	<b>4</b>	<b>(37,600)</b>	<b>11,250</b>	<b>-</b>	<b>(26,345)</b>	<b>12,556</b>
<b>Restricted</b>							
Care Fund	6,088	961	(2,661)			(1,700)	<b>4,387</b>
Legacies	1,611	-				-	<b>1,611</b>
St Paul's Refurbish	-	-	-			-	<b>-</b>
St Peter's Building	43,933	380,595	(359,732)	30,000		50,863	<b>94,796</b>
Youth Minister	-	-	-			-	<b>-</b>
Youth Work	481	2,000	-			2,000	<b>2,481</b>
<b>Total Restricted</b>	<b>52,112</b>	<b>383,555</b>	<b>(362,393)</b>	<b>30,000</b>	<b>-</b>	<b>51,163</b>	<b>103,275</b>
<b>Totals</b>	<b>175,997</b>	<b>576,700</b>	<b>(520,537)</b>	<b>42,365</b>	<b>(42,365)</b>	<b>56,163</b>	<b>232,159</b>

Chris Redmond  
Hon. Treasurer  
May-22